

Appendix 3 Inner South Area Committee Business Plan 2013/14

Contents include:

1. Business Plan Priorities and Actions

- Locality Working Priorities
- This includes delegated functions and priority work relating to those delegations.
- Partnership working and priorities for action.
- Work funded through the Well Being Budget and support given to local groups and organisations

2. Area Committee Representatives on partnerships

- The Area Leads elected by Area Committee

3. The Community Engagement Framework for 2013/14

- Inner South Older Persons Event
- Inner South Celebration Event
- Various galas and events
- Neighbourhood Planning
- Citizens Panel
- Neighbourhood Improvement Officers

1. Business Plan Priorities and Actions for 2013/14

(i). Integrated Locality Working Priorities:

Develop effective and efficient services which best meet the needs of the people and the places we live
Increase peoples' sense of influence in decisions affecting their lives and communities through open, fair and accountable neighbourhood driven processes.

(ii). Area Support Team Service Plan objectives and outcomes

Objectives

To support Area Committees in their leadership roles and to develop local delegations
To develop and implement Locality Leadership Teams
To effectively use information and intelligence to influence service delivery
To develop new working practices and new ways of thinking about service delivery in local areas
To develop and implement neighbourhood profiles

Outcomes

To develop strong and effective local leadership and governance arrangements that is responsive and accountable to the needs of local communities
To maximise the engagement of local people in the design and delivery of local services
To support the development of sustainable and resilient local communities
Maximise the use of local intelligence to improve our understanding of communities and their functions/characteristics so that services are targeted and tailored to meet need effectively and efficiently

3. Business Plan objectives and outcomes to improve services locally

These are detailed on the table below on how Wellbeing funds, partnership working and delegations to Area Committee are providing added value and service improvement to deliver specific outcomes.

Inner South Area Committee Priorities and Actions 2013/14

The table below outlines the Area Committee priorities and actions for 2013/14. This is what the Area Committee will do based on the new Locality Integrated Working Design Principles and follows outcome based accountability methodology. The Area Committee priorities will be reviewed annually.

RAG Rating: **RED** (no start/completion date confirmed), **AMBER** (work in progress), **GREEN** (completed)

<i>What will the Area Committee do to address this priority?</i>	<i>Who will deliver this?</i>	<i>By When?</i>	<i>What progress has been made?</i>	<i>What will the impact be?</i>	<i>RAG Status</i>
Best City For... Business Leeds has started to recover from the recession and we need to make sure jobs are created and that local people can access those jobs. We will make sure new developments create skills and opportunities through apprenticeships. Leeds will be an attractive place to visit and invest in, with cultural attractions for local people and visitors nationally and internationally.					
Objective 1 – Support work that helps town and district centres remain commercially active and vibrant					
Support Christmas lights and switch on events.	Area Support Team Leeds Lights	December 2013	Funding secured and outline plans for events to be held in Middleton Circus, Holbeck Moor and Beeston. Support committees to take a greater role in event management.	Increased footfall in local centres.	GREEN
Using SLA from Environmental Delegation to ensure town and district centres are prioritised for	Environmental Services	Ongoing	Schedule of events supplied to Locality Team and clean ups organised after events	Cleaner local centres.	AMBER

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cleaning.			have taken place		
Submit the Middleton Circus for consideration.	Major Projects	To be determined	Consideration of interest by T&DC Project Board	Improve streetscape, improved environment and improved coordination and cooperation of business and LCC.	AMBER
Objective 2 - Provide opportunities for people to get jobs or learn new skills					
Facilitate meetings with businesses to increase training and employment opportunities	E&S (LCC) AST	On-going	Pending	Increased opportunities for employment for residents in Inner South.	AMBER
Continue to develop the Employment & Skills Board	E&S (LCC) Area Support Team	On-going	Support initiatives to target NEETS (Not in Employment, Education or Training). Unemployment, Market Place Events, AVEZ place events, Community Learning programme. Through The South East NEET Reduction Plan target and reduce NEET	Local people in the area have an increased number of training opportunities open to them	AMBER
Provide additional Job Shops	E&S (LCC) Employment & Skills Group/Various Partners	Ongoing	Job Shops @ the 5 th at St. Georges Centre - September 2013 and Dewsbury Road One Stop(date tbc)	Local people in the area have an increased number of training opportunities open to them.	AMBER

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Provide information and guidance on training opportunities available through the Neighbourhood Improvement Officer	Area Support Team Neighbourhood Improvement Officer	On-going	Engaged with tenants and residents associations and signposted groups/individuals to opportunities available	More people benefiting from training Enabling local people to take up opportunities to gain skills	AMBER
Support volunteering within local communities	Area Support Team Neighbourhood Improvement Officer	On-going	Information on getting involved with volunteering provided at all events	More volunteers from the local area taking up opportunities to gain skills.	AMBER
Best City For... Communities Our communities will get the backing they need to help local people lead their lives successfully. We will encourage community spirit and local activity but recognise that it will take high-quality public services working with local people to effectively tackle crime and anti-social behaviour. We will also keep our neighbourhood clean and green.					RAG Status
Objective 3 – Residents in Inner South have access to opportunities to become involved in sport and culture					
Fund community based events. E.g. Holbeck Gala, Beeston Festival, Middleton Produce show, Belle Isle gala, Middleton Family Sports Day.	Management committees of each of the local groups	Delivery of most by end of summer 2013.	Galas have been held. Middleton Craft, flower and Produce Show to be held in September. Middleton Family Sports Day held	More local residents are engaged in community events, this promotes the local area; increase knowledge of organisations and services.	GREEN
Support community based events as galas, Christmas	Voluntary & community	Throughout 2013/14	Events to be supported include Middleton	Increase in local people involved in community activities	AMBER

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lights switch on, arts festivals etc.	organisations		Circus, Holbeck Moor and Beeston Christmas lights.	and improving community cohesion.	
Provide Small Grants for local community groups to provide sporting and cultural activities.	Area Support Team/ Neighbourhood Improvement Officers	Throughout 2013/14	Applications to Small Grants and Community First Panels being considered for projects in Inner South.	Increase in local people involved in community activity and improving community cohesion.	GREEN
Provide guidance to groups to acquire external funding for projects	Area Support Team Neighbourhood Improvement Officer	On-going	Promotion at community forums and various meetings aiming to increase numbers of project applications in Inner South Area.	<ul style="list-style-type: none"> Increased capacity of community groups/Individuals. Funding secured to enable project delivery on identified community issues. 	AMBER
Funding for sport, and cultural events and opportunities for young people	Range of Providers C&YP Sub Group	March 2014	Projects have started	More children involved in sport and healthier lifestyles and involvement in cultural opportunities	AMBER
Objective 4 – Neighbourhoods in Inner South are clean and attractive					
Tackle top 10 asset related issues to derelict/problem buildings.	Derelict Property Project Team	From Sept 2011	LCC provided £500k fund to support projects across the City. Inner South Projects either completed or imminent completion: <ul style="list-style-type: none"> Park Lees building(demolished) 	Faster and coordinated response in addressing issues relating to derelict and nuisance properties.	GREEN

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			Ongoing Projects: <ul style="list-style-type: none"> • Spotted Cow pub(Holbeck) • Doctors Surgery • Low Grange Crescent (Belle Isle) 		
Environmental Sub Group to meet 4 times a year to monitor Environmental Services Delegation between the Area Committee and Locality Team and improve partner working.	Area Support Team/ Sub Group /Locality Team	Quarterly	2013/14 Service Level Agreement agreed June 2013.	Cleaner / greener environment Improved partnership working between partners. Integrated workforce working better with the local community through engagement and use of local intelligence.	GREEN
Deliver joint working schemes that address the issues highlighted through the Inner South Area Committee Environmental Sub Group	Environmental sub group	On-going	Area Committee funding approved for covert CCTV and patrols	Fixed penalty notices issued Evidence made available through covert CCTV to enable prosecutions	GREEN
Support scrutiny of key performance indicators	Environmental Sub Group Area Support Team Locality Team	On-going	Reports provided to Environmental sub group	Improved service delivery	AMBER
Objective 5 – Help support a strong network of community groups that are able to contribute to improving the environment of their neighbourhoods					
Provide skips for community clean ups	Area Support Team	April 2013	Funding allocated for skips from 2013/14 Well being budget,	Cleaner/greener environment. Increase in community in community activity.	AMBER
Support to 'in bloom' groups	Neighbourhood	On-going	In bloom and	Increase in local people	AMBER

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through funding	Improvement Officers Area Support Team Parks and Countryside		environmental groups continuing to work in local areas	involved in community activity, improving community cohesion. Improvements to the appearance of the area	
Enable local community groups to have a direct impact on their surroundings	Neighbourhood Improvement Officer Area Support Team Locality Team	On-going	Links through TARAs/Neighbourhood Improvement Officer. Litter-pick areas identified and undertaken	Faster and co-ordinated response in addressing issues relating to environmental issues	AMBER
Objective 6 – Residents in Inner South are safe and feel safe					
Lead debate at Area Committee and provide link between Area Committee and Community Safety Partnership	Community Safety Partnership/Area Lead Member	On-going	Community Safety Area Lead appointed. Role description to be finalised and induction to be carried out.	Area Committee feeling more engaged with and able to influence Community Safety agenda	RED
Support programmes and provide funding for Community Safety projects to address issues relating to community safety and the environment	Area Community Safety Coordinator/ Area Support team/Partners	On-going	Area Committee funded projects: <ul style="list-style-type: none"> • Victim support – victims fund • WYP off road bikes • Women's Health Matters: Domestic Violence • Other projects to be identified 	<ul style="list-style-type: none"> • Impact of ASB is reduced by low level target hardening • Reduction in ASB caused by nuisance motorbikes • Domestic Violence victims supported and empowered to protect themselves and children 	AMBER
Objective 7 – Communities are empowered and engaged. People get on well together					

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Provide support to a variety of community galas and events	Various	April 2013	Area Committee agreed Well being Funding to support community events including Holbeck Gala, Beeston Gala, Belle Isle Gala.	Increase in local people involved in community activities and improving community cohesion.	GREEN
Support Holbeck Neighbourhood Forum to deliver a Neighbourhood Plan and engage local residents in local issues and priorities	Area Support Team Neighbourhood Improvement Officer (Beeston and Holbeck)	Target date for production of plan not yet agreed	Four meetings to be held in the year and designation of area of plan and designation of forum by LCC to be achieved during year.	Produce a neighbourhood plan that is supported by local people and those who work or do business in the area.	GREEN
Objective 8 – Have an asset base which is fit for purpose					
Review of operational asset base in Inner South	Asset Review Panel / Area Support Team / Asset and Property Management / Departments and Services	From June 2013	Regular meetings by Asset Review Panel to identify savings. Work with partner agencies and 3 rd sector to maximise usage of assets. Investigate options of community transfer where appropriate. Maximise investment in assets with long term future.	Reduce Asset base by 20% Reduced costs Make best use of resources Provide 'community hubs'	AMBER
Support St Matthews User Group	Area Support Team/ Debra Scott/ Leeds Ahead	Timetable not yet agreed	Work has begun to explore possible alternative management	Increased usage and greater community involvement in the running of the centre.	AMBER

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			arrangements for the centre		
Deliver Community Centres delegation with revised letting charges and rationalisation of centres.	Community Centres Project Team	Anticipated completion by October 2013	All users contacted Dec 2012 Working with users/community groups in Inner South	Better use of community assets by local people and maximising income.	AMBER
Objective 9 – Implement Action Plans for Priority Neighbourhoods					
Implement a community projects task group to develop short term projects to support the Holbeck Neighbourhood Plan.	Neighbourhood Improvement Officer(Beeston & Holbeck)/AST and various partners	Plan to be developed by Autumn 2013.	Steering group established Establish priorities by September Implement actions – ongoing.	Improve outcomes for residents of Holbeck.	GREEN
Develop action plans for priority neighbourhoods in City & Hunslet and Middleton Park wards	Neighbourhood Improvement Officer(City & Hunslet and Middleton Park wards)	July 2014	Actions to be developed.	Improve outcomes for residents of City & Hunslet and Middleton Park wards	AMBER
Continue to support the three Neighbourhood Improvement Boards	Area Support Team/Various Partners	Ongoing	Various action plans established for BI & M IB Smoking, Obesity, employment & skills. Action Plans in development for Beeston and Holbeck and for City & Hunslet NIBs.	Improve outcomes for residents of Inner South.	AMBER
Best City For... Children & Young People					

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Leeds will be a child-friendly city where the voices, needs and priorities of children and young people are heard and inform the way we make decisions and take action.					
Objective 10 – Provide a range of positive activities for young people across the Inner South					
Support the delivery of the Delegated Youth Activities Funding and provide a wide and varied range of activities ensuring that children and young people are involved in the planning, delivery and monitoring of activities.	Children & Young People Sub Group/ Breeze Team/range of partners	September 2013 to March 2014	Three mini breezes scheduled in September – one in each ward.	Young people consulted about what activities they want in the area and engaged in positive activities. Reduction in isolated young people. Increased community cohesion. Varied and wide range of activities that support young people.	AMBER
Support the work of the clusters through the Children and young people sub group to deliver a cohesive plan to engage with children and provide a number of opportunities for them through available funds.	Children & Young People Sub Group / Targeted Service Leaders/Cluster Managers	March 2014	On going discussion with Cluster Manager	Children & young people have opportunities to try new experiences.	AMBER
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Best City For... Health & Wellbeing There are a range of social, economic and environmental factors that affect people's health in Leeds, which means some people have poorer health than others. In Leeds, we will focus on housing, education, transport, green space, work and poverty and what we can do to help everyone have the best chance to be healthy. Health and social care services will work together better					

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to help people stay active and independent for as long as possible and provide care when needed in local communities.					
Objective 11 – Residents in Inner South are active and healthy					
To establish at health and wellbeing projects in priority areas by the end of 2013/14	Public Health Partner agencies	By April 2015	Activities underway in Belle Isle and Middleton to address high smoking and obesity prevalence rates. Beeston Niche Tobacco project plan being implemented.	Smoking cessation clinic established in Belle Isle and plans to run family physical activity programme from September 2013 from Middleton leisure centre. Briefings for staff on dangers of niche tobacco projects led to forms being revised to collect information on wider tobacco products. Cessation support tailored to meet niche tobacco users.	AMBER
Deliver projects to target health issues through local Health and Well-Being groups.	Public Health Partner agencies	Ongoing	Hunslet Health and Wellbeing Working Group being established and working groups in place for Middleton and Belle Isle.	Multi agency focus on undertaking prevention and early intervention activities. Includes engagement in MARS electronic rollout.	AMBER
Support for older peoples event which will include activities.	Area Support Team	February 2014	First planning meeting convened with a range of partners.	Older people engage with other local residents and are encouraged to get more active.	AMBER
Implementation of the Alcohol & DV action plan in south Leeds	Gerry Shevlin & Bash Uppal	Ongoing	Funding in place to support Women's Health Matters: Domestic Violence,	A women's support group up and running in Inner South with a second demand for further places to establish a second	AMBER

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			Victims Support. Local licensing framework developed and being used to assess any requests for alcohol and takeaway licenses.	victim support group. New off license requests that have come in recently have had agreed measures included to limit volume alcohol sales and promotions.	
Deliver Financial Fitness Programme in Inner South Leeds	WYTS/Public Health/Welfare Reform Working Group	Ongoing	Staff briefing sessions have taken place and financial fitness community course due to take place September 2013.	Increases local knowledge of the impact Welfare Reform changes, loan sharks, budgeting, general financial awareness.	AMBER
Objective 12 – Vulnerable members of the community are able to live independently at home for longer					
Hold an annual event to celebrate the contribution older people make to our communities.	Area Support Team	February 2014	Area Committee agreed £1,500 Well being funding to support the event in 2014.	Reduce isolation of elderly residents and contribute towards elderly people living independently.	AMBER

2. Area Committee Lead Members

The Area Committee elected the following representatives:

- Lead Member for Children – Cllr Angela Gabriel - Corporate Carers' Group – Cllr Judith Blake
- Lead Member for Environment & Community Safety – Cllr Adam Ogilvie

- Lead Member for Employment, Skills & Welfare – Cllr Kim Groves
- Lead Member for Health, Wellbeing & Adult Social Care – Cllr Paul Truswell
- Lead Member for Adult Social Care – Cllr Judith Blake

The following Ward Members were elected to represent Area Committee on these Boards or Sub-Groups

- (i) **Inner South Environmental sub-group** – Cllr Adam Ogilvie (Chair), Cllr Kim Groves, Cllr Mohammed Iqbal.
- (ii) **Inner South Children and Young People Sub Group** – Cllr Angela Gabriel (Chair), Cllr Judith Blake, Cllr Patrick Davey

3. Neighbourhood Improvement Boards 2013/14

- (i) **Beeston and Holbeck Neighbourhood Improvement Board**
- (ii) **Belle Isle and Middleton Neighbourhood Improvement Board**
- (iii) **City and Hunslet Neighbourhood Improvement Board**

4. Community Engagement Framework 2013/14

- (i) **Older Persons Event Day**

The Area Committee agreed that an event should be held to celebrate older people and it will be held in February 2014.

The aims of this event are to engage with older people and celebrate their contributions to their communities. It is also an opportunity to make communities more cohesive through inter-generational work with local schools and groups. Added to that is the opportunity for service providers to engage with old people and provide support and information to them about the services they provide.

(ii) Support to galas/events

The Area Committee has supported the following:

- Beeston Festival
- Hunslet Festival
- Bands in the Park and annual Dog Show
- Holbeck Gala
- Middleton Family Sports Day
- Middleton Gala
- Belle Isle Gala
- Middleton summer programme

(iii) Neighbourhood Planning

Holbeck is one of the four Neighbourhood Planning pilots in the city. The Area Support Team together with colleagues from City Development and staff and volunteers from Planning Aid are working with residents to support the development of Holbeck Neighbourhood Forum and Holbeck Neighbourhood Plan.

(iv) Citizens Panel

The Council is still recruiting to the citizen's panel with a target figure of 6,000 people. It has reached just over 4,200. Area Committee will receive regular updates on the feedback we get from the citizens panel on issues of local importance.

(v) Neighbourhood Improvement Officers

Ian Kenning – City & Hunslet and Middleton Park
Ellie Rogers – Beeston & Holbeck

Area Committee fund the Neighbourhood Improvement Officers

Local neighbourhoods are identified and support in place to develop local champions who will develop their capacity and are empowered to take greater control and make positive changes in their local communities. Local champions build their capacity to make positive changes in their local community.

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